



Clothing Closet Volunteer

Organization Overview:

West Side Campaign Against Hunger is an innovative, customer-choice food pantry that combines access to healthy food with support services and job training to help stabilize customers and support them through their paths to self-sufficiency. We have successfully provided emergency food to New Yorkers for 39 years, pioneering the customer-choice model, which has now been adopted by most pantries. Our focus is on the long-term, and we attempt to find solutions to the root causes of hunger.

Program Overview:

In addition to receiving social services from one of our counselors, our customers have access to gently used and/or new clothing items. Our clothing closet receives a vast array of donations from individuals, corporate partners, and schools throughout the year that need to be sorted, organized and distributed to customers during their monthly visit. The assistance of volunteers is vital to ensure the program is fully operational.

Responsibilities:

- Participate in an orientation and training.
- Accept, sort, and store donations delivered during the shift.
- Provide donors with donation slips, collect completed donation slips, and provide the to the volunteer coordinator at the end of the shift.
- Ensure clothing closet policies and guidelines are being followed by customers.
- Greet all customers and ensure they have a positive shopping experience.
- Effectively address customer questions, requests, and problem solve as needed.
- Keep all shelves organized, clean, and well-stocked.
- Foster a positive work environment of outstanding teamwork, mutual respect, and effective communication.

Qualifications/Requirements:

- Age **18** and older.
- Ability to commit to **at least two** shifts per week for a **month**.
- Excellent verbal and written communication skills.
- Strong organizational skills.
- Bilingual in Spanish and English a plus.
- Positive attitude and a team player.
- Ability to lift **25 lbs** is preferred, though not required.
- Proven customer service experience desired, though not required.

To Apply:

Please complete the application below, attach a resume, and submit it to Becker Rosales, Volunteer Coordinator via email to Brosales@wscah.org or fax to 212-769-4341. Please note that this is an unpaid volunteer opportunity.



Clothing Closet Volunteer Application

Thank you for your interest in volunteering with WSCAH! Volunteers play a vital role in ensuring our organization runs smoothly. The information on this application will be kept confidential and only authorized staff will have access to your information.

CONTACT INFORMATION (PLEASE PRINT):

First Name: _____ Last Name: _____

Home Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Phone Number: _____ Email Address: _____

EMERGENCY CONTACT INFORMATION (PLEASE PRINT):

First Name: _____ Last Name: _____

Relationship: _____ Phone Number: _____

SPECIAL CONSIDERATIONS:

Do you have any physical or medical conditions and/or dietary restrictions we should be aware of?

SKILLS & CERTIFICATIONS:

1. What skills and talents could you contribute to WSCAH?

2. Can you read, write and speak another language?

3. Do you possess any technical or computer related skills?



WEST SIDE
CAMPAIGN AGAINST HUNGER

4. Have you completed any certifications? Please provide certification name, date of completion, and expiration.

AVAILABILITY:

Please complete the following table by selecting all the shifts you can commit to volunteer. Based on the information provided and taking into account current volunteers, the volunteer coordinator reserves the right to develop a schedule to meet WSCAH's programmatic needs.

Available Start Date: _____ Expected End Date: _____

Monday	Tuesday	Wednesday	Thursday	Friday
<input type="checkbox"/> 7:30am – 9:30am	<input type="checkbox"/> 8am – 10am	<input type="checkbox"/> 7:30am – 9:30am	<input type="checkbox"/> 7:30am – 9:30am	<input type="checkbox"/> 7:30am – 9:30am
<input type="checkbox"/> 10am – 12pm	<input type="checkbox"/> 10am – 12pm	<input type="checkbox"/> 9:30am – 12pm	<input type="checkbox"/> 9:30am – 12pm	<input type="checkbox"/> 9:30am – 12pm
<input type="checkbox"/> 1pm – 3:30pm	<input type="checkbox"/> 1pm – 3pm	<input type="checkbox"/> 1pm – 3:30pm	<input type="checkbox"/> 1pm – 3:30pm	<input type="checkbox"/> 1pm – 3:30pm

ADDITIONAL QUESTIONS & DOCUMENTATION:

1. Are you a WSCAH Customer? _____
2. How did you hear about WSCAH'S Volunteer Program? _____
3. We would like to keep you up to date with exciting volunteering and involvement opportunities at WSCAH via our e-newsletter. Please check here if you would like to opt-out of receiving these updates.
4. Please attach an **updated** copy of your resume to your volunteer application.

The facts set forth above in my application are true and complete to the best of my knowledge. I agree to follow all rules and procedures for volunteers as outlined in the Volunteer Guidelines and the Clothing Closet Rules, as well as to keep confidential all information learned about customers in the course of volunteering at WSCAH.

SIGNATURE: _____ **DATE:** _____